**Lower Perk Little League**

**General Board Meeting**

 **April 6, 2025**

**Date:** 2/02/24; Call to order 1932

**Attendants**: Matt Staffaroni, Meg Hall, Keith Bracht, Matt McCarthy, Paul Cincotti, Richard Riccio, Keith Bracht, Chris Barberi, Bill Keith, Kate Trabalka, Maria Craze, Dan Frignito, Mike Connonello, Shawn Shearn, Becky Barker, Doug Ervin, Kelly Miller, Bob Skellenger, Tammy Tarlowski, Brian Freas

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| **Topic**  | **Discussion**  | **Action**  |
| **Welcome** – President Matt Staffaroni  | * Great opening day
* Thank you to all of the sponsors & volunteers!
* Despite the weather, it was a great day at Palmer
* Reminder to focus on quality of play in all divisions – includes coaching, rules, and level of play.
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| **Baseball Updates –** Doug Ervin | * Opening day went well.
* Last minute team adjustments are being made.
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| **Softball Updates –** Matt McCarthy  | * Few uniform issues
* Plan to improve communication with commissioners.
	+ Catching equipment
* Great overall talent in each softball division.
* Proposed question about chargers for scoreboards
 | * Handheld chargers are in the announcers booth and can be used.
* On Saturdays, need to make sure score board controllers are turned off in between games.
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| **Challenger Update: Matt S./Matt M.**  | * Every Tuesday practices are 5:30-6:30
* All are welcome to attend!
* Each team is encouraged to sign up and assist.
* Sign-ups for volunteers are in snack stand.
* Reviewed first game on Sunday – went well! Thank you to all who helped.
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| **Plan for Game Cancellations – Matt S.**  | * Weather on 4/7 & 4/8 looks questionable.
* Provide league with updates daily.
 | * What Is the plan for makeup games due to cancelations?
	+ Will need to look at the schedule.
	+ Can use field 7 for games and practice can move somewhere else.
* We have openings on field 6 throughout the weeks (different each week)
	+ Can use for makeups.
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| **Financial Report- Dan**  | * Financial report provided and review of purchases.
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| **OD – Matt M.**  | * Review of roles & responsibilities.
	+ Check in with snack stand.
	+ Provide Name and number on the board.
	+ You will be notified of emergencies around the complex.
	+ Check in at each field.
	+ Star spangled banner on Field 1 (instructions on how to do it posted in announcer’s booth).
* Supply Every field should have the score board.
* Manually turn on 5 and 6 score boards; turn on 1 and 2 from announcer’s booth
* Float around throughout your shift.
* Collect trash
* Drag the field after games if possible.
* Deescalate conflict around the complex if needed.
* Adhere to game schedule (especially on Saturday)
 | * Ensure the Anthem is started on time each evening during the week and in the morning on Saturday. &
	+ Use the QR code located in announcer’s booth.
* Friday evening OD - Make sure the gators are full with gas & ensure the propane tanks are full
	+ If tanks needed to be filled – you reimbursed.
	+ Do not store in garage?
* Remember to assist where needed round the complex (snack stand).
* Lights at the complex turn off at 10
	+ The game on field 1 needs to end at 9:45 to allow people to safety leave the complex.
* 2 shifts a month for all board members.
	+ Snack stand or OD
* Can we coach on nights we are the OD?
	+ - No
* What is the role if snack stand doesn’t have enough volunteers?
	+ Shut down the game.
	+ Coach need to be aware that failure to supply enough volunteers for snack stand will result in game termination.
	+ Coaches – be sure to complete the Snack stands sign up genius.
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| **Rebels Rumble Tournament – Bob Skellenger**  | * Sold out since February.
* T- shirt vendors set up.
* Funds are used for Cooperstown.
* Starts Wednesday through Sunday
* 5 LP teams in total.
* Plan to send tournament schedule (LP games) on social media.
 | * Anything to add for tournament preparation?
	+ Mounds for 5,6,7
	+ Golf cart rental
	+ Update TVs for snack stand for additional menu items.
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| **End of Season/Playoff Schedule = Matt M.**  | * Discussed upcoming plan for end of season.
* Motley Mashup will be moved up one weekend.
	+ Saturday June 7th
* Coaches’ softball game
* Will send out master schedule.
 | * Discussion of plan for teams to play in Motley Mashup.
* Few conflicts noted.
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| **Snack Stand – Meg P.**  | * Great opening day!
* Snack stand lead training on 4/2
	+ Recorded and sent out.
* May sign up genius will go out this week (4/7) for snack stand
* Stand is closed 4/17 (only 2 games)
* Team assignments, OD schedule, Master schedule, snack stand procedures – all hanging on bulletin board in snack stand.
* Request a list of all coaches and managers to hang in stack stand.
* \*NEW\* Folder baskets added
	+ 1 basket for snack stand procedures & challenger buddy signups.
	+ 1 basket for incident reports (blank & completed ones)
* Holes on the OD schedule – please fill!
 |  |
| **New Business/Open Discussion**  | * Final headcounts for baseball/softball challenger
	+ Matt & Doug can provide.
* Increase in motorized bikes on fields at Palmer.
	+ Will reach out to Township.
* Key Upcoming dates:
	+ May 16th - Winners of the Klein Tournament are going to be honored.
	+ April 26th & 27th - Water & Gatorade Trailer at Palmer to collect donations.

  | * Field Maintenance:
* Dirt piles needs to be moved behind dumpster.
* No need to order any additional dirt.
* Field 6 backstop – issues- will discuss plan to fix (similar to field 5).
* What is the plan if we need additional dirt on the weekends?
	+ 10 bags of conditioner in the garage.
	+ If puddles exist – don’t out dirt on it.
	+ Place bags & dry it.
	+ Take a picture and send to Dan Minger and team.
	+ If needed – can place conditioner on it.
* Field 1 wind screen needs to be tightened up.
* \*Reminder to all teams\*
	+ Participating in assigned field maintenance is crucial!
	+ Lack of volunteers may result in game delays.
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Meeting adjourned: 8:31 pm

Respectively Submitted: by Meg Hall